Approved by IFLS Board of Trustees, November 2014

Website Content, Electronic and Information Technology Accessibility

The Indianhead Federated Library System (IFLS) recognizes its obligation to provide equal access to online content provided by the IFLS as well as its vendors.

To the extent possible, the Indianhead Federated Library System website (www.iflsweb.org) is developed using accessible web standards and guidelines[1] to help ensure a positive user experience and easier accessibility by maintaining consistent page layout, information architecture and navigation structure. IFLS uses proper Hyper-Text Markup Language (HTML) to present information to allow assistive technologies to read library system website content.

When an accommodation is formally requested, every reasonable effort shall be made to make specific web pages more accessible or an equally effective alternative shall be provided if necessary. "Equally effective alternative" means that the web page communicates the same information and provides equivalent reader functions as the source. These solutions will be provided in a timely fashion.

If compliance in a specific instance appears to be impossible or an undue burden, the System Director will evaluate each instance and may grant specific exceptions as warranted.

Electronic and Information Technology Accessibility Purchasing Guidelines

Section 508 is a federal standard requiring information technology to provide methods of eliminating barriers for individuals with disabilities. Agencies and organizations that accept federal funding are required to comply with section 508. Organizations not funded directly by federal dollars are encouraged to comply but are not required.

The Indianhead Federated Library System (IFLS) wishes to comply with section 508 standards to ensure that all IFLS users have equal access to information technology by exercising the following procedures:

1. The System Director or his or her designee shall ask the vendor to provide Section 508 compliance audit or test results documenting the results of the accessibility audit including who conducted the audit.

2. The System Director or his or her designee shall take into account whether the testing was conducted by the vendor or an independent third party.

3. IFLS may choose to conduct its own internal 508 audit to ensure compliance.

4. The procurement document will include the following: "All electronic and information

---

[1]   Web Accessibility Guidelines developed by the W3 (WCAG) as well as guidelines based upon the Federal Access Board's Section 508 Guidelines (a)-(p), where applicable.

technology (EIT) procured through this RFP, RFQ or bidding document must meet the applicable accessibility standards of Section 508 of the Rehabilitation Act of 1973, as amended."

5. Bidders must indicate level of compliance with the following standards:
 "Software Applications and Operating Systems (1194.21), Web-based Intranet and Internet Information and Applications (1194.22), Video or Multimedia Products (1194.24) and Functional Performance Criteria (1194.31).

6. Contracts procuring applicable products or services shall include the following statement: "Contractor warrants that it complies with all applicable federal disability laws and regulations. Contractor hereby warrants that the products or services to be provided under this contract/agreement comply with the accessibility requirements of Section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d), and its implementing regulations set forth as Title 36, Code of Federal Regulations, Part 1194. Contractor agrees to promptly respond to and resolve any complaint regarding accessibility of its products or services. Contractor further agrees to indemnify and hold harmless the Indianhead Federated Library System from any claims arising out of its failure to comply with the aforesaid requirements. Failure to comply with these requirements shall constitute a material breach and be grounds for termination of this contract/agreement."